

Executive Committee Work Summary

Name	Position	Date Submitted	Reporting Period
Melinda Moore	VP Finance		August 2014

Consultation and Representation: Working with system developed to track current finances and compare to budget actuals. (still missing last year's accounting, sent our prior to Fall 2013). Continue to monitor finances with both the office administrator and the house manager, meeting with both on a weekly basis. Continue to hold double office hours and more as needed. A second death in the family has required me to leave the province again, however I have arranged this around GSA obligations. Continue to be accessible through e-mail, and have held extra hours in between leaving and returning. Consulting with the Orientation committee in preparation of the Orientation committee's budget (must be submitted to VP Finance for approval).

Research and Legislation: N/A

Committees and Boards: The Finance Committee is operating with full membership in accordance to Bylaw III! I have consulted with both the house manager and the office administrator regarding the finances on a weekly basis, and the Finance Committee meets before council meetings and has discussed up to date spending and approved spending on bar and house upgrades over the summer.

Financial Oversight: Still waiting on the statements from the accountants (Sent out by previous administration). Receiving these will be a major factor for improving the overall organization of the GSA's day to day financial operations. Revenue generated by the bar through the hosting World Cup 2014 viewings led to almost tripling the month's sales from the privies year. Although this cannot be expected going forward, it is

Projects and Goals: Clean up organization and administration and begin preparing year end financial report to present to council as soon as the budgeted year has been completed and all expenses have been made and documented.

Announcements: The Finance Committee is now full, if you have any questions or concerns regarding the finances of the GSA please e-mail me.

Email: vpfinance@unbgsa.ca