

## Executive Committee Work Summary

---

Name	Position	Date Submitted	Reporting Period
Melinda Moore	VP Finance		Summer 2014

**Consultation and Representation:** Held extra hours throughout summer to make up for time absent due to deaths in the family, as well as to oversee and complete some ongoing tasks. Began working with the Orientation committee on preparing budget for fall 2014 Orientation. Continued to track current expenses compared to the current budget and improved financial oversight by council and overall transparency. Operated the finance committee and distributed the budget according to Bylaw II.

**Research and Legislation:** N/A

**Committees and Boards:** The Finance Committee remains active and working in full force, consulted with the Orientation Committee regarding the Orientation budget, which needs to be approved by the VP Finance in accordance with current bylaws.

**Financial Oversight:** Still waiting on the statements from the accountants (sent out prior to Fall 2013 by prior administration) in order to present GSA monthlies and term end. Not having this has led to a lot of confusion within the GSA administration. Receiving these will be a major factor for improving the overall organization of the GSA's day to day financial operations. The bar finances show large boost from World Cup 2014.

**Projects and Goals:** Improve the overall organization of GSA finances, which needs some attention due to books being send out (requires President who has made contract with accounting firms and spearheaded this since the end of 2012). Seek to make bar finances more transparent and organized, and finish distributing the budget. Draft end of year financial report once all expenses pertaining to the 2013-2014 budget have been deposited and recorded.

**Announcements:** Finance Committee is full, however if anyone has questions or concerns regarding the GSA's financial operations please e-mail me at:

Email: [vpfinance@unbgsa.ca](mailto:vpfinance@unbgsa.ca)