

Executive Committee Work Summary

Name	Position	Date Submitted	Reporting Period
Melinda Moore	VP Finance		Fall 2014

Consultation and Representation: Working on clean up of financial administration of the GSA, this has taken on the bulk of my time. Worked closely with Krista Harris in developing and preparing for her new role, as well as preparing the plan for her maternity leave. Worked on budget for 2015-2016 year, to be passed early 2015. Created way of tracking current expenses compared to the current budget. Should help make projections for next budget development. Operated the finance committee according to Bylaw II.

Research and Legislation: N/A

Committees and Boards: Met with the Finance Committee, Executive Committee, and Constitution and Bylaw Committees all throughout the last part of the semester. Bylaws continue to be presented to council, and the Finance Committee is now fully operational in compliance with Bylaw II, making it able to offer greater transparency to council.

Financial Oversight: Still waiting on the statements from the accountants (sent out prior to Fall 2013) in order to present GSA monthlies and term end. Receiving these will be a major factor for improving the overall organization of the GSA's day to day financial operations. Increased financial transparency by tracking finances clearly, tracking budget, and presenting regular updates to the finance committee.

Projects and Goals: Improve the overall organization of GSA finances, which needs some attention. Further increase transparency and organization of finances so as to be able to transition the next VP Finance into this role with ease.

Announcements: Finance Committee is full, however if anyone has questions or concerns regarding the GSA's financial operations please e-mail me at:

Email: vpfinance@unbgsa.ca