

Executive Committee Work Summary

Name: Brittany Dixon

Position: President

Date Submitted: December 4, 2017

Reporting Period: November 2017

Consultation and Representation:

- School of Graduate Studies – November 15, 2017
 - o Met with Dean of Graduate Studies, Drew Rendall
 - o Discussed merging Graduate Research Conference with 3 Minute Thesis in March.
 - o Collaboration between GSA, SGS, and Dean's council to fund and improve GRC for 25th anniversary.
- Presentation of Candidates for Vice-President Research – November 21, 2017
 - o Attended executive member candidate session to submit comments and feedback.
- Meetings with GSA Exec – November 22, 2017 & November 28, 2017
- Hosted informal councillor info session at the Grad House. Chance for councillors to ask questions about GSA, exec roles, office work, etc. – November 27 (I could not attend) & 28, 2017
 - o Attendance was zero for both sessions. However please see survey results below **

** Survey Results Summary:

At last council meeting, a survey was given to council members to determine any issues in reporting and exec transparency. Most members feel that the current reporting system is sufficient. For full survey results, please reach out to me, president@unbgsa.ca:

- o Currently monthly executive reports are given orally in council meetings and are available on www.unbgsa.ca. Do you believe you have adequate information/understanding of executive work/roles?
Yes 26 No 3
 - There was a request for reports to be sent to council and for the meeting minutes to go up online with a clearer/updated webpage.
- o We will work on finding a solution to issues of communication between council members. Some members find that they often miss information about the meetings when details are sent through email.
- o Currently, dates for events and training opportunities hosted by GSA are determined by the exec and committees. To increase participation, would you prefer a system of polling (doodle, etc.) so all council members can help determine event dates? (Keeping in mind, ultimately the date is set by appropriate exec or committee chair, but considerations will be made.)
Yes 19 No 10

Research and Legislation:

- Internal Administration:
 - o Meetings with Health and Dental providers.
 - Meetings with We Speak Student, November 17, 2017 & Student VIP, November 22, 2017 (Year End Report)
 - o Meeting with prospective GSA member.

Committees and Boards:

- Graduate Research Conference
 - o Until VP S&E is elected, current executive will co-chair upcoming conference.
 - o **Call for committee members, abstracts, peer reviewers** – Please let us know if interested in joining.
 - o First GRC committee meeting was held November 24, 2017.
 - Exec had pre-GRC meeting.
 - Committee discussed date of conference (Friday, March 23, 2017), marketing, and logistics.
 - o Website for abstract registrations went live the week of Nov 27, 2017:
www.grc.unbgsa.ca
- Fredericton Senate meeting – November 21, 2017
 - o Attended for VP Academic as GSA Rep.

Events Hosted:

- Dooly's Pool Night, downtown Fredericton – November 30, 2017
 - o Attendance was great (8 pool tables).
 - o Pictures were posted on GSA FB page.

Projects and Goals:

- Working on a better system of communication between councillors so no meeting information is lost, and reports are sent out before meetings.

Announcements:

- N/A at this time.