

GSA COUNCIL MEETING MINUTES

Date: Wednesday, December 6, 2017

Chair: Cody Waite

Time: 5:30 pm

Recording Secretary: Krista Harris

Location: Carleton Hall 106

1. Call to Order

2. Roll Call/Call for Quorum = Yes, Quorum obtained.

3a. Wolastoq Acknowledgement – The Graduate Student Association at University of New Brunswick recognizes and honours the Wolastoq Nation and their not-ceeded territories where we have gathered today.

3b. ***Say Their Names: Remembering the Montreal Massacre – December 6, 1991.***

December 6 is the National Day of Remembrance and Action on Violence against Women in Canada. Established in 1991 by the Parliament of Canada, this day marks the anniversary of the murders in 1989 of 14 young women at L'École Polytechnique de Montréal. They died because they were women.

Geneviève Bergeron, Helene Colgan, Nathalie Croteau, Barbara Daigneault, Anne-Marie Edward, Maud Haviernick, Barbara Klucznik-Widajewicz, Maryse Laganière, Maryse Leclair, Anne-Marie Lemay, Sonia Pelletier, Michèle Richard, Annie St-Arneault, Annie Turcotte.

4. Adoption of Agenda – Motion by sociology, Seconded by Forestry. In favor = yes. Opposed = none.

5. Approval of minutes – October, November 2017 -Motion by Sociology, Seconded by Interdisciplinary. In favor = yes. Opposed = none.

6. Summary of Executive Activities (All Executive Members)

VP Finance

● Attended University Budget Advisory Committee – November 13, 2017 ● Working with Accountant to pay the taxes on time and also closing old financial years accounts. Paid the last years taxes and working to close the accounts as some invoices are missing. ● Met with Deans Council and presented about expanding the GRC. Got overwhelming support. - November 14, 2017 ● Met with CFS Representative to discuss about lobbying schedule and other general issues. Lobbying to be in January. Waiting to confirm the final dates. November 16-22, 2017 ● Attended CFS NGM at Ottawa. ● Met with Dean of Graduate Studies to discuss about GSA

Priorities – November 15, 2017 • Met with VP Research Candidate – November 28, 2017 • Met with Associate Dean Dr. John Kershaw regarding the enrollment discrepancies. • Internal review of accounts and enrollment. • Internal Administration. • Met with the RBC account manager to organize accounts and deposit money into GICs. • Met with Student VIP for Annual Review of the Health and Dental Plan – November 22, 2017. • Met with Fredericton Transit – to finalize opt-outs, and also discussed future meetings regarding contract renewal – November 23, 2017. • Attended GRC Planning Committee – November 24, 2017 • Hosted Informal sessions for councilors regarding the GSA. ◦ November 27, 2017 - 4 PM ◦ November 28, 2017 - 2PM • Dooly's Pool Night – November 30 2017 • Looking to get started with the Finance Committee. • Work on New contracts and budgets. Questions = none.

VP Admin.

Attended the 2 open meetings for counselors to ask exec questions about GSA operations. Attended meetings with both VP Research candidates. Compilation of Bylaw and Constitution changes. Copying of Bylaws. Executive meetings Pre- and post consultation and Representation meetings. Adding previous meeting minutes to website. Adding previous months reports to website. Continue pushing for transparency through the creation of rules and process to disseminate information. Questions = none.

President

Consultation and Representation: - School of Graduate Studies – November 15, 2017. Met with Dean of Graduate Studies, Drew Rendall. Discussed merging Graduate Research Conference with 3 Minute Thesis in March. Collaboration between GSA, SGS, and Dean's council to fund and improve GRC for 25th anniversary. Presentation of Candidates for Vice-President Research – November 21, 2017. Attended executive member candidate session to submit comments and feedback. Meetings with GSA Exec – November 22, 2017 & November 28, 2017. Hosted informal councilor info session at the Grad House. Chance for councilors to ask questions about GSA, exec roles, office work, etc. November 27 (I could not attend) & 28, 2017. Attendance was zero for both sessions. However, please see survey results below

Survey Results Summary: At last council meeting, a survey was given to council members to determine any issues in reporting and exec transparency. Most members feel that the current reporting system is sufficient. For full survey results, please reach out to me, president@unbgsa.ca: Currently monthly executive reports are given orally in council meetings and are available on www.unbgsa.ca. Do you believe you have adequate information/understanding of executive work/roles? Yes 26 No 3. There was a request for reports to be sent to council and for the meeting minutes to go up online with a clearer/updated webpage. We will work on finding a solution to issues of communication between council members. Some members find that they often miss information about the meetings when details are sent through email. Currently, dates for events and training opportunities hosted by GSA are determined by the exec and committees. To increase participation, would you prefer a system of polling (doodle, etc.) so all council members can help determine event dates? (Keeping in mind, ultimately the date is set by appropriate exec or committee chair, but considerations will be made.) Yes 19 No 10

Research and Legislation & Internal Administration: Meetings with Health and Dental providers. • Meetings with We Speak Student, November 17, 2017 & Student VIP, November 22, 2017 (Year End Report). Meeting with prospective GSA member. Committees and Boards: -

Graduate Research Conference. Until VP S&E is elected, current executive will co-chair upcoming conference. Call for committee members, abstracts, peer reviewers – Please let us know if interested in joining. First GRC committee meeting was held November 24, 2017. Executive had pre-GRC meeting. Committee discussed date of conference (Friday, March 23, 2017), marketing, and logistics. Website for abstract registrations went live the week of Nov 27, 2017: www.grc.unbqsa.ca. Fredericton Senate meeting – November 21, 2017. Attended for VP Academic as GSA Rep. Events Hosted: Dooly's Pool Night, downtown Fredericton on November 30, 2017. Attendance was great (8 pool tables). Pictures were posted on GSA FB page. Projects and Goals: Working on a better system of communication between councilors so no meeting information is lost, and reports are sent out before meetings. Announcements: N/A at this time.

Questions? (1) Who is We Speak Student? (2) Interdisciplinary -Possible to create space on the GSA webpage to facilitate councilor contact & discussion forum? (3) Forestry – 25th Anniversary of the GRC, looking for more information about how individual societies can become involved in the GRC.

VP Academic

- Attended GSA council meeting (Nov 15) • Attended GSA executive meeting (Nov 22) • Attended GSA GRC committee meeting (Nov 27 & 28) • Meeting with University Secretariat Julie R.L. (Nov 28) • Reviewed the practice for receiving notification that a Senate Committee requires filling (consulted with University Secretariat) • Fill the positions of the Fredericton Senate standing committees • Notify graduate students the available positions in the Fredericton Senate standing committees. Questions + none.

7. Committee Reports

- Executive Director's report (Krista Harris)

Completed the GSA Health & dental year end review. Met with representative from Fredericton Transit to finalize bus pass numbers and arrange fees. Continuing the process of moving all information to an online format. Learning book keeping and Quikbooks. Next week will be the last week of office hours – will be available by email.

In the WCB, many Holiday events scheduled this month, bar very busy. Hiring new bartender and beginning training. Cleaned and organized the WCB basement in anticipation of annual UNB House Inspection. Bar will close on the 15th.

*Motion to table remainder of agenda until the January meeting, with the exception being the of the approval of proposed Winter term meeting dates. Motion by GGE, seconded by Interdisciplinary. In favor = yes. Opposed = none.

- Finance Committee (Bipin Kumar, VP Finance)
- Events Committee (Brittany, President &VP Societies and Events)
- By-Law Committee (Scott, VP Admin)

8. New Business

- Dissemination of Roles and Responsibilities
- Proposed Winter Term Dates - January 17, February 21, March 21, April 4, 2018 Motion by Forestry, seconded by VP Admin.

9. Announcements

10. Adjournment – motion by Forestry, seconded by Sociology.