

**{GSA Council Meeting and Minutes}**

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Wednesday, November 21<sup>st</sup>, 2018

Carleton #139

Chair: Cody Waite

Recorder: Krista Harris

1. Call to order
2. Roll Call
  - Quorum
3. Wolastoq Acknowledgement
4. Adoption of Agenda
  - Add to minutes under New Business:
    - Lease renewal
    - Budget options
    - MBA's exception
      - Interdisciplinary & Civil
5. Approval of Minutes – October 2018
  - Interdisciplinary & President
6. Summary of Executive Committee activities
  - See website ([www.unbgsa.ca](http://www.unbgsa.ca)) for reports
7. Committee Reports
  - Executive Director's Report (Krista) GSA:
    - Validated bus pass opt-outs and co-ordinated fee removal with UNB FS
    - Processed and submitted manual health & dental adds
    - UNB SJ orientation assist
    - SafeRide contract & fees submitted
    - Shannon & Buffett yearend report obtained 2013
    - Assisted students with health & dental claims submissions, Medicare applications & issued bus pass
    - Post-Doc health & dental submitted – 12
    - RBC & Quickbooks banking updated
    - Resolved Revenue Canada T-4 discrepancies
    - Re-directed Blue cross envelopes
    - Worked with FS & UNB undergraduate Health 7 dental officer to resolve 28 incomplete opt-outs UNB invoices paid

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Updated GSA society information, issued cheques, assisted new members with document updates

Worked with Ase for the UNB SJ International Student Orientation

WCB:

Moneris investigation of credit/debit rates

Investigated new sound system options, arranged for purchase and installation

Collaborated with UNB IT – new wireless at GH

Collaborated with RN Scott engineer Ron Shaddick – expansion implications for GH

Closed out invoice book for WCB 2017-18

Installed Inventory counters POS/ completed inventory

Ordered dishwasher chemicals, bar paper supplies, liquor, dry goods

Arranged to have FM fix outside lights, damaged tree, stair treads, hot water heater, ice machine serviced/cleaned, and updated Insurance maintenance log. Packed up and stored BBQs and patio furniture for Winter storage

\*Reminder to get in touch with Cody to book you society Xmas party at the GH – spots filling fast. Last day open Dec.15

- Finance Committee
  - Meeting soon to discuss the Budget – all interested parties please contact [VPfinance@unbgsa.ca](mailto:VPfinance@unbgsa.ca)
- Events Committee
  - Nothing to report

Funding Task Force Report Update – Handout provided

- GSA wants all students to be able to see the complete version of the report. Currently it is confidential, but it will be emailed out to the Council list to share with each society and members
- VP Finance expects the timeline to be February
  - Motion is to send it out to all councillors if there is no objection from Council. Civil & Business Admin.
  - Chair echoes BA society member – great job, a lot of work

8. New Business
  - GH Lease – signed Jan. 2003. Motion from Council to start negotiations President & Business Admin.
    - Non-Society group funding included in Budget options. Used to have a Media Fund – Brunswickan, Qwerty, CHSR predominantly. It was removed. Motion to include this line item in the upcoming budget. Finance & Business Admin.
    - The Business Administration society is requesting an exception to their society allocation amount for the Winter 2017-18 semester. The Society

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received zero dollars because they did not attend the required amount of Council meetings.

- Discussion: ○ Anthropology: what determines the amount of required attendance for Council?
- VP Finance: The number of seats is determined by the number of Graduate students in your program.
- Education: This always presents an issue for Education as roughly 90% of their students do not reside in Fredericton. We should explore this to see if there any ways we can accommodate societies with this issue.
- Chair states that currently we need to work within the existing bi-laws but we can discuss this at the future bi-laws meeting
- Interdisciplinary supports education in this – similar structure and issues. Statement made that all graduate students need to be made aware of how funding is allocated and perhaps this can be included on the GSA website
- Computer Science suggests that it could also be presented at Orientation in September & VP  
 Finance adds that we have been putting it in our handbooks ○ Chair requests ideas to be brought forward and a plan formulated through the bi-laws committee. Great first step.
- VP Finance contributes that each year we try to address this issue and it is relevant to point out that many societies have no issues. BA adds that we have 13 societies not even in attendance tonight, is it possible to distribute to the ListServ? Sociology adds that perhaps we could look at the minutes and attendance and reach out to the missing groups.
- Chair calls the question: do we want to amend the motion? Sociology asks if any other exceptions have been granted. Chair responds Yes, but our bi-laws state that only Council can vote to override the bi-laws. Motion from Interdisciplinary for BA to receive a third of there funding, seconded by EE.
- Vote carried out to amend to a third, Chair states it is now a third. ○ Motion by BA to amend to half, seconded by Civil. Vote determined to be in favour.
- Motion to receive half of funding. Business Administration & Education, the final version of the motion. Motion carried.

9. Announcements

10. Adjournment