

Executive Committee Work Summary

Name	Position	Date Submitted	Reporting Period
Melinda Moore	VP Finance		September 2014

Consultation and Representation: Working with system developed to track current finances and compare to budget actuals. (still missing last year's accounting, sent our prior to Fall 2013). Continue to monitor finances with both the office administrator and the house manager, meeting with both on a weekly basis. Wrapping up budgeted year (September 2013-August 2014) and starting tracking the current year. Preparing society allocations for the Winter 2014 term as soon as numbers arrive from the university.

Research and Legislation: N/A

Committees and Boards: The Finance Committee is operating with full membership in accordance to Bylaw III! I have consulted with both the house manager and the office administrator regarding the finances on a weekly basis, and the Finance Committee meets before council meetings and has discussed up to date spending and the GSA current staring on the budget.

Financial Oversight: Still waiting on the statements from the accountants (Sent out by previous administration). Receiving these will be a major factor for improving the overall organization of the GSA's day to day financial operations. Waiting on wrap up from Orientation committee to reconcile Orientation line-item spending.

Projects and Goals: Clean up organization and administration and begin preparing year end financial report to present to council as soon as the budgeted year has been completed and all expenses have been made and documented.

Announcements: The Finance Committee is now full, if you have any questions or concerns regarding the finances of the GSA please e-mail me.

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