

Executive Committee Work Summary

Name	Position	Date Submitted	Reporting Period
Melinda Moore	VP Finance		February 2015

Consultation and Representation: Awesome month! (For the most part) — The budget for the 2015-2016 year was passed with great responses from councillors. This budget sought to be more transparent than ever before, and appeared to be successful. Working with system developed to track current finances and compare to budget actuals. (still missing 2012 and 2013 accounting, sent our prior to Fall 2013). The GSA's bank accounts have been difficult to access following a switch in management of our accounts on the bank's side. This has been proving difficult to sort out. Worked to prepare for Krista's maternity leave and investigating replacement strategies to fill her role for that period of time.

Research and Legislation: N/A

Committees and Boards: The Finance Committee is once again full! Although the bylaws have not been updated to reflect the new employee structure, I would like to call for another member of council to fill the vacancy as the new budget will be discussed in January and I would like a full committee for the discussion. Continued to be in contact with the Finance Committee regarding any updates to the budget proposal since our very long meeting in January. Continue to sit on the Bylaw committee which has been active in dealing with proposed changes to bylaw IV (Finances) regarding honoraria. Worked with Executive committee in preparing the budget after the Finance committee's hard work on it last month.

Financial Oversight: Still waiting on the statements from the accountants (Sent out by previous administration). Receiving these will be a major factor for improving the overall organization of the GSA's day to day financial operations. This has been made more imperative since we now have new management at our bank over the GSA's accounts. Complications on that end have made it difficult to access our organization's account information. Attempting to straighten this out with the bank.

Projects and Goals: Clean up organization and administration and begin preparing year end financial report to present to council as soon as the budgeted year has been completed and all expenses have been made and documented (as expected, still waiting on final wrap up from previous fiscal year). Prepared the proposed budget and presented it to council. This has taken up a large amount of time, and so has been the bulk of my GSA contribution.

Announcements: The Finance Committee is full! (Thanks again to the committee members!) If you have any questions or concerns regarding the finances of the GSA please e-mail me.

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