

Executive Committee Work Summary

Name	Position	Date Submitted	Reporting Period
Melinda Moore	VP Finance		Winter 2015

Consultation and Representation: Working on clean up of financial administration of the GSA, this has taken on the bulk of my time. Following Krista's earlier than expected departure for maternity leave, the GSA has placed asked Cody Waite to fill her role in the mean time. Worked on and saw that the budget for 2015-2016 year was passed in February 2015. Created way of tracking current expenses compared to the current budget. Should help make projections for next budget development. Operated the finance committee according to Bylaw II. Still struggling the management on the bank's end in regards to account information access. This has been a large impediment in my ability to stay on top of the day to day finances and to track the budget. Working hard on this issue.

Research and Legislation: N/A

Committees and Boards: Met with the Finance Committee, Executive Committee, and Constitution and Bylaw Committees all throughout the last part of the semester. Also met with the Insurance provider along with other members of the executive and Cody Waite for our annual summary and discussion regarding our bottom line.

Financial Oversight: Still waiting on the statements from the accountants (sent out prior to Fall 2013) in order to present GSA monthlies and term end. Receiving these will be a major factor for improving the overall organization of the GSA's day to day financial operations. Increased financial transparency by tracking finances clearly, tracking budget, and presenting regular updates to the finance committee. (Although my ability to do this is decreasing with issues regarding the bank — see above).

Projects and Goals: Improve the overall organization of GSA finances, which needs some attention. Further increase transparency and organization of finances so as to be able to transition the next VP Finance into this role with ease.

Announcements: Finance Committee has a vacancy! Anyone interested can e-mail me below! Also, if anyone has questions or concerns regarding the GSA's financial operations please e-mail me at:

Email: vpfinance@unbgsa.ca