

GSA Council Meeting

Meeting Details

Meeting purpose	Planning for President leave		
Document Date	10-12-2016	Document ID	GSA/2016121003
Meeting Location	GSA Lounge		
Meeting Date	10-12-2016	Start Time	09:00

Attendees

Name (Acronym)	Affiliation (Acronym)
Laurett Nwaonumah	GSA President
Amer Alhalawani	VP Administration
Osaretin Alexandra Ero	VP Finance
Guru Bhatia	VP Communication (he apologized for not attending)
Stephany Peterson	VP Liaison (she apologized for not attending)

Objectives/ Discussion

GSA is planning for the president leave during the January, so we are discussing the duties and how to handle different activities.

Summary of Meeting

No.	Tasks	Responsible	Status
1	President will submit a written document detailing duties to be performed during leave of absence. A motion will be passed and the executive team will vote on this.	Laurett	
2	President will hand over the GSA documents to VPs before leave.	Laurett	
3	VP Administration will contact counterpart on Fredericton GSA to begin preliminary process for new Bylaws for Saint John Chapter.	VP Administration	
4	VP Finance to finalize the budget for previous year and discuss with Fredericton's VP- Finance. Follow up with the new year funding.	VP Finance	
5	VPs to meet Kritika and Kristin at BMO to finalize the signature authorization.	VPs	
6	GSA is planning to organize at least two events in the winter semester.	VPs	