

Executive Committee Work Summary

Name	Position	Date Submitted	Reporting Period
Rajat Sharma	VP Admin	January 10, 2019	December 2018

Consultation and Representation

GSA Executive Meeting – December 10, 2018
 GSA Executive Meeting – January 4, 2019

Research and Legislation

Meeting with Bipin for website update
 Meeting with executive members and discussed on increasing FB interactions
 Meeting with Kyle Hampsey regarding scholarships/awards available for graduate students- January 9, 2019

Coordination, Organization, and Maintenance

Reminders for council meeting to council members
 Coordinating with Krysta and arranging for CM (Room, Pizza)- January 10, 2018
 Website Maintenance
 Coordinating with Cody in regard to CM agenda

Internal administration and confidential work

Updating and formatting GSA bylaws
 GRC page formatting update
 Council meetings and minutes
 New Announcements
 Executive reports
 GSA services including SafeRide
 Contacted WordPress support staff to change website from http to https

Projects and Goals

Working on Event calendar on GSA website.
 Facebook interactions to increase followers

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Providing housing information to Graduate students
Insights on available scholarships
Orientation week updates
Event updates
Redesign of GSA Website

Announcements

None