

## **Executive Committee Work Summary**

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Name: Bipin Kumar

Position: VP Finance

Date Submitted: April 30, 2019

Reporting Period: April 2019

### **Consultation and Representation:**

- April 5 – Meeting with Financial Services
- April 10 - Council Meeting
- April 19 - Executive Meeting
- April 26 - Open session of the Board of Governors Meeting
- April 29 - Meeting with RBC
- April 29 - Meeting with Cody, Reza on Part time-work and 10-hour rule.

### **Research, Legislation, and Outreach:**

- Discussed with Financial Services on GSA's Health and Dental Plan
- Working with Consultant to integrate GSA's operations (POS, Bank, Purchasing, Payroll) into a single system. Had 2 meetings. Integration of purchases and inventory pending.
- Working on reconciliation with Financial Services regarding 2018-19 Finances.
- Worked on Statutory Holiday Pay for GSA employees (retroactive from January 1, 2018).
- Working with Cody and Reza on 10-hour rule for part-time work for graduate students.
- Discussed with the Executive on the legal opinion.

### **Committees and Boards:**

### **Events Hosted/Planned:**

### **Projects and Goals:**

- Complete the financial review for 2015-18
- Complete updating of internal systems and training of Staff.
- Document all Financial and Operations Policy for future GSA Executive

### **Announcements:**

- Anyone interested in joining the Finance Committee, please contact me.