

Executive Committee Work Summary

Name: Bipin Kumar

Position: VP Finance

Date Submitted: April 3, 2019

Reporting Period: March 2019

Consultation and Representation:

- March 15 – University Budget Advisory Committee Meeting
- March 15-17, 2019 Attended CFS National Graduate Caucus
- March 18 - Met with GSA Auditor on finalising 2014 returns
- March 20 - GSA Council meeting

Research, Legislation, and Outreach:

- Submitted the GSA Budget to UNB
- Discussed with Financial Services on GSA's Health and Dental Plan
- Working with Consultant to integrate GSA's operations (POS, Bank, Purchasing, Payroll) into a single system.
- Working with the insurance agent regarding Directors and Officer's Liability insurance.
- Working on reconciliation with Financial Services regarding 2018-19 Finances.
- Working on Statutory Holiday Pay for GSA employees (retroactive from January 1, 2018).

Committees and Boards:

- GRC Committee Meeting

Events Hosted/Planned:

- GRC - March 21-22, 2019
- Movie Night - March 8, 2019
- Karaoke Night - March 29, 2019

Projects and Goals:

- Complete the financial review for 2015-18
- Complete updating of internal systems and training of Staff
- Document all Financial and Operations Policy for future GSA Executive

Announcements:

- Anyone interested in joining the Finance Committee, please contact me.