

## Board of Governors & Senate Representatives Policy

### Purpose

The goal of this policy statement is to reinforce the existing connection between the Board of Governors/Senate Representative(s), hereafter referred to as “Representatives,” and the GSA (Executive and Council), and to ensure the Representatives are working collaboratively and directly with the GSA (Executive and Council) to best represent the interests of their members to the UNB Board of Governors and Senate.

### Applicability

The following policy defines the working relationships between the Representatives and the GSA (Executive Committee and Council). The Senate Representative is elected to the position by the GSA and should therefore abide by this policy. However, as the Student Representatives on the Board of Governors are elected by the entire student body, and not just the GSA, and furthermore may or may not be graduate students, they are not bound by this policy, but are nevertheless encouraged to act in accordance with this policy.

### Policy

1. Representatives are to actively participate in all Council/General GSA meetings to seek input on issues and to report on activities. This may entail attending meetings, particularly those immediately preceding and following meetings of the university body to which they are representatives, or communicating with the GSA Executive Committee about relevant issues if they are unable to attend a meeting or feel it would be inappropriate to attend.
2. Representatives are to inform the GSA Executive Committee in writing of the date of their next Board of Governors/Senate meeting as soon as that date becomes available to them.
3. Representatives are to write and send the GSA Executive Committee a short report following every Board of Governors/Senate meeting they attend. The report should:
  - Highlight general issues discussed during the meeting (if not of a confidential nature).
  - Give a more detailed account of issues pertaining/related to graduate student members.
  - Provide feedback with regards to issues raised by them in consultation with the GSA Executive Committee.
4. Representatives are to inform the GSA Executive Committee as soon as possible of any urgent matters raised at the Board of Governors/Senate meetings and that require the immediate attention of the Executive Committee, and effectively communicate important matters raised by the GSA (Executive and Council) to the Board of Governors/Senate if/when applicable.
5. The GSA Executive Committee is to maintain open communications with the Representatives. Meetings between the Executive Committee and the Representatives may be requested by either party should issues arise that cannot be fully discussed or resolved via email, for instance to work on formulating an appropriate response to any urgent matter raised by the Board of Governors/Senate.