

Executive Committee Work Summary

Bipin Kumar. B	VP Finance	August 7, 2018	May-July 2018
Name	Position	Date Submitted	Reporting Period

Consultation and Representation

- Attended CFS – National General Meeting – June 8-12
- GSA Executive Meetings
- Consulted with other Graduate Student Associations regarding their funding models at the CFS NGM
- Had a conference call with CFS regarding lobbying the government in June 2018
- Worked on Handbook content, design and ISIC Card – Bus Pass.
- Had a meeting with the Dean to discuss future GSA priorities and plans.

Research and Legislation

- Regular review of accounts and banking.
- Internal Administration.
- Settled all Health and Dental fees and Bus Pass for the Winter term
- Working on accounts for this year
- Reconciliation with Financial Services – In progress.
- Working with Auditor on clearing and auditing books from 2011.

Committees and Boards

- Graduate Student Funding Task force Meeting – GSA Committee
 - Discussed initial steps and survey questions
 - Created survey and edited it.
 - Survey sent out on May 8. Open for 2 months.
 - Had multiple meetings with the task force to analyze the responses.
 - Working with NGC to receive more data on funding models in other universities.

Events Hosted

- Worked with Brittany on planning Fall Orientation
- Hosted Lunch for Graduate Administrators and Directors in July. Coordinated with Krista and Cody.

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Projects and Goals

- Resolve outstanding issues with Financial Services
- Get the Audited reports for all pending years.
- Create new employment contracts for Cody and Krista
- Work on Expanding Pints and Perspectives.
- Settle all pending bills and close the accounts for 2017-18.
- Working on time line to prevent discrepancies in the future.