Carla Saunders VP External 12/03/14 February 2014

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| Name | Position | Date Submitted | Reporting Period |
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| Consulted with President on various occasions, discussed future meetings, by-laws, and legal issues (law background). I have also consulted with Jeff Mott regarding our health plan, as he has had experience in the area. |
| Currently inquiring about extended health coverage (family plan) for an individual and cluing up research regarding coverage limits for another individual.  . |
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| Getting back to individuals as soon as I receive information from Becky Ambrose re: health coverage. |
| I apologize for missing this month’s meeting; it was a complete oversight on my behalf. I have been conducting business as usual despite being absent. |