

Executive Committee Work Summary

Name: Bipin Kumar

Position: VP Finance, VP Administration

Date Submitted: June 6, 2019

Reporting Period: May 2019

Consultation and Representation:

- May 2 - Meeting with the lawyer.
- May 8 - Council Meeting
- May 14 - Meeting with Khaleel and Cody to discuss Bus Pass implementation.
- May 14 - Meeting with Khaleel and Brittany on GSA Spotlight
- May 15 - Meeting with the Fredericton Transit & Hotspot on bus pass implementation and contract.
- May 23 - Meeting with Brittany to discuss regarding orientation.
- May 21 and May 24 - Meeting with Khaleel to discuss website redesign.
- April 29 - Meeting with Cody, Reza on Part time-work and 10-hour rule.

Research, Legislation, and Outreach:

- Working on the website redesign with the consultant.
- Working with Cody and Brittany on reconciliation with Financial Services
- Worked with Cody and Brittany on the funding task force release and also worked on the response to the taskforce recommendations sent to the president Dr. Eddy Campbell.
- Working with the consultant to integrate GSA's operations.

Committees and Boards:

Events Hosted/Planned:

- Coordinating with Brittany and Cody on Thank You luncheon for the graduate administrators and directors.

Projects and Goals:

- Organize Summer events.
- Complete the financial review for 2015-18
- Complete updating of internal systems and training of Staff.
- Document all Financial and Operations Policy for future GSA Executive

Announcements:

- Anyone interested in joining the Finance Committee, please contact me.