

Council Meeting Agenda – 22 January 2020

Date: Wednesday, 22 January 2020

Chair: Cody Waite

Time: 5:30 pm

Recording Secretary: Krista Harris

Location: Carleton Hall 139

1. Call to Order 5:38
2. Roll Call/Call for Quorum Yes
3. Wolastoq Acknowledgement – *The Graduate Student Association at the University of New Brunswick recognises and honours the Wolastoq Nation and their unceded territories where we have gathered today.*
4. Adoption of Agenda (1) VP Admin. & (2) Forestry. All in favor, none opposed.
5. Approval of minutes – December meeting minutes. (1) VP Admin & (2) Forestry. All in favor, none opposed.
6. Summary of Executive Activities (All Executive Members) Please see Drive for reports.

President – Powerpoint presentation & report.

VP Finance

VP Admin.

VP External

VP Societies & Events

VP Academic – Presentation on the proposed changes to the PhD exam & report.

VP External – Question from Faculty of Management – What is the mandate of the Service Committee? Chair responds: to discuss what we do & then what we could be doing.

7. Committee Reports • Executive Director's report (Krista Harris)

Enrollment for Winter term in progress on both campuses. Requested from OIA the new faculty enrollment numbers, updated society seats, and attendance requirements.

Prepared society allocation cheques and letters and worked with Cody to update active society statuses. Working with the team to prepare Budget for submission to UNB.

Working with Shravani to organize Mactaquac event. Working with Bipin on the audit process & NB Worksafe, & Revenue Canada, & Statistics Canada review. Preparing for the health & dental insurance mid-year review with Studentvip. Set up Executive on Knit to facilitate Honoraria.

WCB – repair in progress for keg fridge, very involved process UNB/Degree Technologies. Upgrade in progress for the Chubb Security system to upgrade to VIOP platform. Met with bar staff to strategize for increased events & revenue. Preparing for the UNB house inspection.

- Finance Committee (VP Finance) – no report – need volunteers.
- Events Committee (VP Societies and Events) – no report – need volunteers.
- By-law Committee (VP Administration) – no report – need volunteers.

8. New Business

- Honorariums - Chair explains the 3x/year process.
Motion to go in Camera (1) Business Admin., (2) Biology. All in favor, none opposed.
Motion to go out of Camera (1) Business Admin., (2) Biology. All in favor, none opposed.

Motion to approve the maximum allocation for each executive member (1) Business Admin., (2) History. All in favor, none opposed.

- Council meeting date change proposed. New meeting date for early Feb. as UNB has moved up the deadline for the GSA Budget to be submitted to Feb. 21st.

Motion to Move the meeting on the 26th to the 12th (1) VP Societies & Events., (2) President. All in favor, none opposed.

Meetings for Feb. are now the 12th and the 19th.

Question form the Faculty of Management requesting the timeline to receive the information pertaining to the Budget. Chair responds that the info will be sent out the week before the next meeting.

9. Announcements: VP Academic will be facilitating a workshop on the 24th for black identifying students, as we head into Black History month. Results and feedback from the workshop will be compiled and brought forward to UNB. Friday, Faculty of Education, room123. Details will be sent out by email.

Call for UNB committee volunteers, both campuses.

Curriculum Committee

Student Standing & Promotions committee

Details will be sent out soon.

- Forming Service committee – please volunteer and join us at the next meeting.

10. Adjournment 6:37 (1) business admin., (2) VP Admin.