

Executive Committee Work Summary

Name: Khaleel Arfeen

Position: VP External

Date Submitted: October 22, 2019

Reporting Period: September 2019 - Present

Consultation and Representation:

- Created new Graduate Research Conference (GRC) logo
- Met with Canadian Benefits (Auditor) to discuss results of the health and dental audit
- Multiple calls with Bipin
- Coordinate meeting for year end review for Health and Dental

Research, Legislation, and Outreach:

Committees and Boards:

- Coordinate applicants to the new services committee
- Services Committee Meeting

Events Hosted/Planned:

Projects and Goals:

- Conduct Year End Report with Health&Dental Provider, will coordinate with GSA to bring up audit results
- Complete Knowledge Transfer document for future GSA Executive.
- Prepare training for new executive

Announcements:

- Welcome the new executive and thanks to everyone who voted!