

## **Executive Committee Work Summary**

---

Name: Brittany Dixon

Position: VP Admin

Date Submitted:

Reporting Period: May-June 2020

### **Consultation and Representation:**

- May 13: GSA Council Meeting (Online)
- May 25: GSA Executive Meeting (Online)
- June 24: GSA Council Meeting (Online)

### **Research, Legislation, and Outreach:**

- Website updates (my skills are improving!):
  - o Executive bio page is up!
  - o Spotlight on Grad Students page is updated with all past recipients
  - o Calendar
  - o Executive reports (fewer updates through summer)
  - o Minutes
- Social media:
  - o Sharing events, Spotlights, news to Facebook and Instagram.

### **Committees and Boards:**

- Bylaw committee – doodle poll will be going out for August meeting. Let me know if you'd like to be included.

### **Events Hosted/Planned:**

- "Spotlight on Grad Students" project to showcase our students and their work.
  - o Visit <https://www.unbgsa.ca/spotlight-on-grad-students/> for more info and to nominate/apply.
  - o Congrats to our June recipient: Pascal McCarthy and July: Shravani Konda
  - o Receive an SGS Hoodie and a \$25 cheque!
  - o Have reached out to School of Grad Studies to collaborate on this series in 2020-21 – hoping for sponsorship and support to keep the series going.

### **Projects and Goals:**

- N/A at this time.

### **Announcements:**

- Please let me know if you'd like any items, events, opportunities etc. included in future GSA newsletters by emailing [vpadmin@unbgsa.ca](mailto:vpadmin@unbgsa.ca)